



RV TEMPORARY USE PERMIT (CAMP FIRE AREA) APPLICATION CHECKLIST

- _____ Completed temporary use permit application with fee (\$174.97)
 - _____ Detailed written project description
 - _____ Applicant’s signature/owner’s signature or letter of authorization
 - _____ Copy of current California DMV registration for RV or movable tiny home
 - _____ Evidence that the occupants are Town residents that were displaced by the Camp Fire. That evidence can consist of a driver’s license, government issued ID card, or utility bill with a physical address showing the resident resided on property impacted by the Camp Fire
 - _____ Evidence that the site has been signed off for debris removal (if applicable)
 - _____ Detailed plot plan drawn to common engineer’s scale (2 copies)
- Plot plans shall contain the following information: (if applicable)
- _____ Name, address of owner(s) and property’s Assessor Parcel number
 - _____ Site location diagram; show north arrow
 - _____ Existing structures and improvements, as well as proposed temporary structures and/or land use
 - _____ Provision for off-street parking
 - _____ Setback lines and easements
 - _____ Location of septic system and how connection will be made (required)
- _____ Completed application for temporary electrical service (\$120.34). **A permitted power pole and inspected electrical service hook-up is required prior to placement and occupancy of the RV per Urgency Ordinance No. 600**

I understand and acknowledge the following (initial each line):

- _____ If approved, solid waste collection with NRWS will be required throughout the duration of the RV occupancy
- _____ The RV cannot be brought on-site until the electrical service passes inspection by the Town of Paradise Building Division
- _____ Failure to maintain the conditions of occupancy as outlined in the temporary use permit may be cause for administrative civil citation, revocation of the temporary use permit, and/or public nuisance abatement proceedings



TOWN OF PARADISE

APPLICATION FOR TEMPORARY USE PERMIT

Inside the Camp Fire Area

APPLICANT'S GUIDE TO PROCEDURES

PURPOSE:

The purpose of a temporary use permit is to allow for temporary land uses which are not specifically prohibited in a zoning district. Since the town zoning ordinance cannot be drafted to equitably deal with every circumstance, the temporary use permit process is designed to provide the town sufficient flexibility to determine whether a specific land use on a certain site location will be compatible with its environment, the Paradise General Plan, and the zoning and land uses on surrounding parcels. In reviewing a temporary use permit, the staff and Planning Director will evaluate such things as the type, size, and location of the proposed temporary use, provisions for parking, compatibility of use with nearby properties and other related development impacts. Conditions may be imposed as necessary to assure that the proposed temporary housing land use will be compatible with and not adversely affect the environment and nearby property.

ESTIMATED PROCESSING TIME:

The total time for processing a temporary use permit application is usually **TEN DAYS**, which includes staff review and a decision action by the Planning Director.

APPLICATION REQUIREMENTS AND PROCEDURE:

1. Submit to the Development Services Department (Planning Division) a completed **Town of Paradise Temporary Use Permit** application form, a **detailed plot plan DRAWN TO SCALE** along with **payment of fee (if occupied)** in effect at time of application submittal. If applicant is other than owner, a proof of agency must be supplied in writing to legally process the application.
2. Pay any applicable fees in cash, credit card, or by check payable to the "Town of Paradise."
3. The application should be filed at least seven (7) days before the requested commencement date of the temporary use. The Planning Director will approve or deny the permit within five (5) days after the **DATE THE APPLICATION IS DEEMED COMPLETE**.
4. Submit **TWO (2)** copies of a detailed plot plan (no smaller than 8-1/2" x 11" and no larger than 18" x 26", folded to 8-1/2" x 11"). [See Example of Development Application Plot Plan for detail.] The plot plan is to be **DRAWN TO SCALE**, dated and signed. The plot plan shall contain the following information:
 - a. Name, address of owner(s), and property's Assessor Parcel number.
 - b. Existing structures and improvements, as well as proposed temporary structures and/or land use.
 - c. Provision for off-street parking.
 - d. Site location diagram; show north arrow.
 - e. Setback lines



5. Staff reviews the application for completeness. The application shall be considered incomplete until all the above required information is submitted to the Development Services Department (Planning Division).

USES ALLOWED WITH A TEMPORARY USE PERMIT:

Types of temporary land uses allowed subject to the permit requirement include:

- Interim housing with utility hook-up on residential sites in Camp Fire area
- temporary buildings, contractor's office, storage yard, or equipment parking and servicing on the site of an active construction project
- mobile homes occupied on the site of an active residential construction project.
- General vehicle/equipment storage

TIME LIMITS:

A permit for a temporary dwelling and/or vehicle/equipment storage expires **June 30, 2021 unless evidence is given that one of the following conditions are met:**

- a. A residential rebuild permit issued or applied for
- b. Contracted with a Designer/Contractor/Manufactured Home Dealer
- c. Working with the Town/State regarding a Housing Program

With evidence provided, the permit shall be in effect only until 12/31/2021. If a building permit for the construction of a permanent dwelling has been issued, the temporary use permit will be effective for thirty (30) days after the date the certificate of occupancy is issued for the completed residence.



DEPARTMENT USE ONLY:

Receipt No. _____ Fee _____
Project No. _____

TOWN OF PARADISE APPLICATION FOR TEMPORARY USE PERMIT

Applicant's Name _____ Phone _____

Applicant's Mailing Address _____

Applicant's Interest in Property (Owner, Lessee*, Other*) _____

Email Address _____

Owner's Name _____ Phone _____

Owner's Mailing Address _____

Property Address _____

Rebuild Permit Number (if applicable) _____

AP Number(s) _____ Zoning _____ Lot Size _____

Explain briefly and completely the proposed temporary use: _____

Interim Housing (state type: movable tiny house, recreational vehicle): _____

Maximum occupancy _____ Distance from centerline of road _____

Additional information (proposed power, water supply, sewage disposal, etc.): _____

***NOTE:** If applicant is NOT the property owner, the owner's signature or attached letter of authorization signed by owner MUST accompany this application.

I hereby declare under penalty of perjury that the foregoing statements and the attached plot plan are true, accurate, complete, and correct to the best of my knowledge and belief.

Applicant's Signature _____ Date _____

Property Owner Signature _____ Date _____

PLEASE ALLOW AT LEAST TEN (10) DAYS FOR PROCESSING